Huntsville School of Karate (hsok) policies

**General Policies**:

-If you sign up for and take a space in a class, you are committed to, and agree to pay tuition for that class until the end of the month.

-A student's age is merely a guideline and final placement is at the discretion of the instructor. This policy is in place to ensure that the students are performing at their appropriate level, regardless of age.

-Huntsville School of Karate and its instructors are not liable for any injuries sustained while a student is in class or on the premises. Students should not engage in activity that makes them feel unreasonably unsafe. Students should let instructors know of any limitations or concerns you, or they, may have.

-Alcohol, drugs, smoking and pets are not permitted on the premises.

- I authorize Huntsville School of Karate to use any photograph or other image of my child for public relation purposes connected to any HSOK event or program and future programs. I understand that my child’s name will not be published with an image.

**Tuition and Activity Fees:**

 -Starting tuition: $135. Kohi and Adult Classes: $85. Tiny Tigers Class: $70 / $10.00 off for each additional child in family. **NON-REFUNDABLE. Tuition is DUE by the 15th of each month.**

**-**Auto pay: Automatic monthly debit from Checking Account or Credit of choice. Payment is taken out the 1st of each month. **NON-REFUNDABLE.**

-Cash or Check before the due date.

$35 Returned Check Fee

$10 Late Fee

-To withdraw from a class, because we hold a space for your child in a class as of the first calendar day of the month, classes not cancelled by midnight on the last calendar day of the month (no matter what day of the week your child takes class) will be charged for the full next month's tuition.

-All fees (tuition, camp fees, party fees, all HSOK activities fees) are non-refundable. Tuition/Accounts can be paid by cash, check, or credit card at HSOK.  You are required to have a credit card, debit card, or bank account on file.  HSOK reserves the right to have students sit out of class for ANY outstanding account balances.  All outstanding balances must be paid in full before a child can resume classes.   All unpaid charges as of the 15th of each month are subject to late charge of $10, including auto debit accounts with balances.  Accounts with a history of non-payment or non-compliance with Dojo policies may be barred from Dojo activities and may be asked to leave the studio or may be asked to prepay tuition.

**Student/Parent Behavior:**

**Student Class Behavior:**

-Attendance: Regular attendance is expected. Please arrive on time and do not enter the class late unless necessary.

-Students are expected to follow the Uniform Policy. Failure to do so may result in removal from the class after one warning.

-Students are expected to listen and not disrupt class.

-Students are not allowed to chew gum.

-Students may be temporarily removed or dismissed completely from a class if their behavior interferes with safety or is chronically disruptive. We may recommend that your child be moved to a more appropriate class level if needed.

- If a student acts out in class in a manner that is harmful to him/herself or others, that child shall be removed from class and parents shall be notified immediately.

Uniform Policy:

-HSOK students are required to wear a CLEAN white uniform and belt.

-There are no shoes allowed on the dojo floor.

- If the dojo is above 85 degrees, HSOK students can wear an HSOK t-shirt (which can be purchased at HSOK) in place of their uniform top. Belt and Gi pants are still required.

-HSOK students are required to have a mouthpiece for sparring and grappling. If students do not have their mouthpiece, they will be provided with one for a $3 charge or they will sit out during class.

-HSOK students are required to keep all fingernails and toenails clipped and clean.

-If a HSOK student’s hair is longer than their eyes (meaning interfering with their line of sight, or a distraction in class), they will be required to put their hair up in a hair tie.

**Parent and Guests of HSOK Regulations:**

- No foul language, running, or throwing objects in the facility. Please be respectful of others.

- Please do not move furniture and dispose of all of your trash into the provided trash bins.

- If you have a small child, please assist them in the bathroom to ensure toilets are properly maintained.

- Please make sure that you are here to pick up your child at the end of class time. If you are more than 5 minutes late, your account is subject to being charged $10 after the second occurrence, without letting an instructor know.

-An adult is required to accompany a child into/and outside of the dojo. Children are not permitted in the parking lot unaccompanied by an adult.

- Parents are not allowed on the dojo floor during class, unless otherwise instructed by HSOK Instructors. If an instructor allows a parent onto the floor, shoes must be removed.

- Parents will be notified and consulted regarding any in-class behavioral issues or questions.

**Dojo Communication:**

-**HSOK communicates primarily by email based on the email address YOU provide the dojo.** If you are NOT receiving our dojo-wide information, please check your spam for an email from HSOK or Chelsea Winkelmann and then let the instructors know. A calendar of important dates is maintained on the Calendar page of the Huntsville School of Karate website.

- It is the parents/account holder responsibility to keep informed of all policies, requirements and deadlines. All parents and students are expected to read and comply with all dojo policies, procedures, etc. available via e-mail, on the website, and at the dojo. HSOK’s website is located at www.huntsvilleschoolofkarate.com

**Safety Measures:**

-Karate students and families should stay home if they are sick and should be fever free for at least 72 hours without fever reducing medication before returning to class. Students and families should practice good hygiene, washing hands and using provided hand sanitizer before and after class. HSOK staff will follow all County public health guidelines.   All HSOK customers are expected to follow all County public health guidelines.  If the student or any family member in the household has a communicable infection or infestation (ex. Lice, COVID 19, etc.), please do NOT send your student to class.

-I give Huntsville School of Karate permission to transport my children to/from as needed for events and programs.

-I agree to allow my child to participate in activities involving moonwalks and inflatables.

**Responsibility:**

- I agree to assume all risks incidental to my child (s) participation in Karate and I hereby release Huntsville School of Karate from any and all liabilities, claims, actions, damages, costs, and/or expenses arising from or in any way connected with my participation in all activities conducted by Huntsville School of Karate.

-I hereby agree that Huntsville School of Karate, its owners, officers, and instructors are not in any capacity personally responsible or liable for any injuries or damage resulting from my participation in any HSOK class, Camp or activity on HSOK premises or with HSOK in other locations. I acknowledge and assume any and all risk associated with this activity.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_ /\_\_\_ /\_\_\_\_

Printed Name of Parent/ Guardian or Adult Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student/s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Name & Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pick-Up Contacts (List all Acceptable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Student/Students Date of Birth: \_\_\_ /\_\_\_ /\_\_\_\_

Any Medical Conditions, Allergies, or Special Notes about your Child/Children? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_